



# DEVELOPMENT AND OPERATIONS MANAGER

## APPLICATION PACK

## Welcome and Introduction



Dear Applicant

I am delighted that you have shown interest in the Development and Operations Manager role.

You would be joining TeamMCR at an exciting time as we roll out our new 5 year strategy and our brand. Our vision is to provide as many young Manchester residents as possible with the opportunity to access life chances, choices and skills through sport and physical activity and you would be joining a highly motivated staff team who have this vision as the focus of what they do every day.

We want our staff to enjoy coming to work and to find their job rewarding. We have recently developed Team Values which have been developed by our staff, for our staff and which demonstrate how we seek to deliver consistently excellent services to Young People in the city.

It is important to us that our staff are able to personally develop while they work for TeamMCR. You will be provided with a personal development plan as part of our annual appraisal process and as a board we seek to provide our staff with regular opportunities for training and development. We also encourage our staff to challenge themselves and be passionate and innovative in what they do.

I wish you all the best with your application.

Best Wishes

Eamonn O'Rourke

Chairperson

## Background to TeamMCR

### TeamMCR

Manchester Schools PE Association trades under the brand of TeamMCR and is a leading Greater Manchester charity passionate about DEVELOPING THE WHOLE CHILD through physical activity, sport and life skills with the aim to make Manchester's children and young people the most active in Greater Manchester. Manchester excels in the development and delivery of the National School Games with an extended reach to incorporate Sport, Health, Wellbeing, Personal and Workforce Development.

Manchester Schools PE Association (MPEA) established as a charity in 2018 but has developed and evolved in the School Sport network since School Sport Partnership and Sports College days' back in 2002. Relationships are very important to us and we have proudly and consistently engaged with in excess of 80% schools in Manchester.

Our Board of Trustees have been integral to the growth and development of our Charity, all of whom come with a wealth of experience and knowledge in Education, Health, Sport, Finance and Marketing and have the ability to support and influence. This has enabled us, as a charity, to be well positioned locally, Greater Manchester wide and nationally.

Our charity closely supports National strategies in a local context, particularly, The Manchester Strategy, Youth Sport Trust (Inspiring Changemakers, Building Belonging), Manchester Health & Care Commission (working together for a Healthier Manchester), Department for Education, Sport England (Uniting the Movement) and Greater Sport (Changing Our Lives Together).

### Core Focus

Provide opportunities for young people to express themselves –

#### ***Creating the Power to Inspire***

Giving all Young people equal access to better life chances, choices and skills through physical activity, health and sport and other life changing opportunities

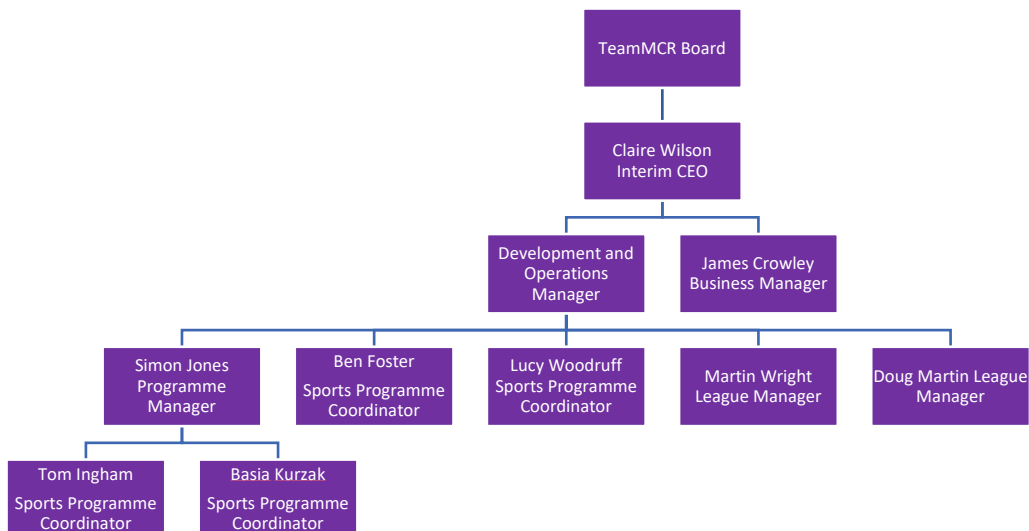
## Values

1. To be a trusted organisation delivering a high-quality service
2. Excellence in everything we do
3. Creating Equality of access and support
4. Advocacy for Young People
5. Delivering amazing programmes in Collaboration with Stakeholders, Strategic Partners and Voluntary Sector Organisations.

## Our Trustees

- Eamonn O'Rourke - Chair
- David McHendry - KKP
- Mike Parker - Progress Health
- Katie Berry - Vialto Partners
- Nigel Birkett - Finance Consultant
- Aaron Saxton - UA92
- Amy Fletcher - BUPA
- Gary Lintern - Connell College
- Martin Roberts - Collyhurst and Mostyn Boxing Club
- Sue Whatmough – Manchester Communications Academy
- Karl Harrison – Burnage High School
- Chris Edmends - Nike

## Staff Structure



## Development and Operations Manager

The role of Development and Operations Manager is a new role that will have a significant impact on the delivery of our programmes. We are seeking to appoint someone who is passionate about Physical Activity, Health and Sport and how it can positively impact the lives of Children and Young People. The successful candidate will have clear understanding and experience of delivering PE and Sport in Primary, Secondary and Special Schools but will also understand and be able to develop school to community partnerships and be able influence and develop key partnerships. The appointed person will also lead and develop our delivery team.

The role offers a salary scale of £35,000 to £40,000 per annum for a working week of 37.5 hours. The annual leave entitlement for the role is 5 weeks plus 8 statutory holidays and a workbased pension is provided through the Nest pension scheme with a contribution of 8%.

The postholder will be based at the TeamMCR office located at The Grange Community Resource Centre, Pilgrim Drive, Beswick, Manchester, M11 3TQ however the role will allow for hybrid and flexible working.

## How to Apply

Applications for the role should be submitted using the application form provided and sent to James Crowley, Business Manager at [james@teammcr.co.uk](mailto:james@teammcr.co.uk)

The closing date for applications is **Monday 18<sup>th</sup> September at 5pm** with interviews being held on Wednesday 4<sup>th</sup> October

For an informal discussion about the role please contact Claire Wilson, Interim Chief Executive, at [claire@teammcr.co.uk](mailto:claire@teammcr.co.uk)