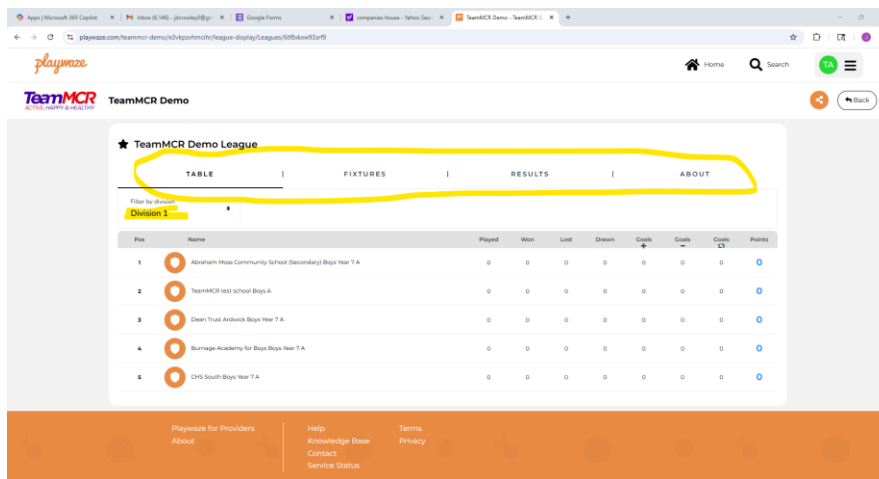


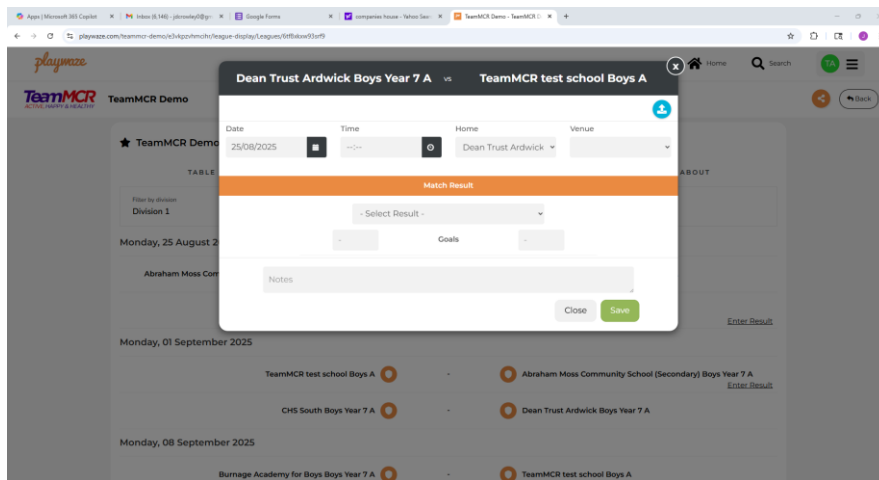
## Guide for League Management for School Admins

1. When you open a link for a league you will see a layout below. There are 4 different tabs at the top to show the league table, league fixtures, results and more information about the league. There is also a drop down to allow you to filter by division

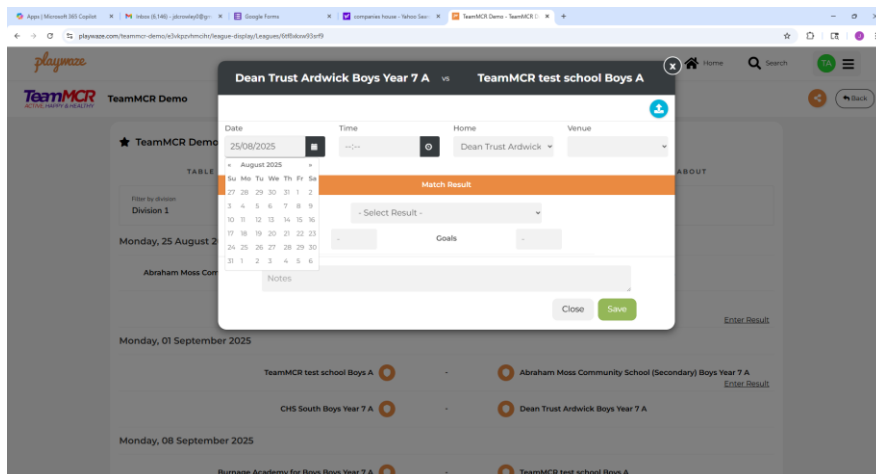


2. All league fixtures have been automatically generated on Playwaze with notional dates. There is an equal split of home and away fixtures. It is the responsibility of schools to arrange actual fixture dates between them and to edit the fixture details as follows:

- Click on the fixtures tab
- Select the relevant fixture
- Click on enter result, this will bring up a scorecard as below

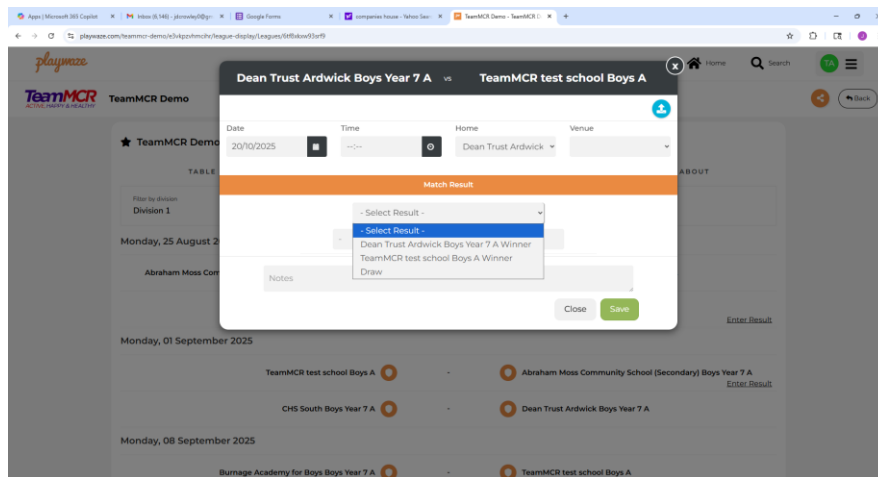


3. Click in the date box and amend the date and details as necessary and then click save



4. To enter a result follow steps 1 and 2 above. Click on select result and enter the score

playwaze



This process automatically updates the league tables and the results tab

5. Playwaze is also available on an App which is available as follows

<https://apps.apple.com/gb/app/playwaze/id1000217671>

[https://play.google.com/store/apps/details?id=com.playwaze&hl=en\\_GB](https://play.google.com/store/apps/details?id=com.playwaze&hl=en_GB)

*playwaze*